

Land Use Application  
Planning & Zoning Department



Pre-application Conference Request

Pre-application conferences are required for Comprehensive Plan and LDC Amendments, Site-Specific Zoning Map Amendments, Temporary Use Permits, Limited Use Permits, Special Use Permits, Variances, Ag Land Divisions, Short Plats, Subdivisions, and Modifications to plats or special use permits. Pre-application meetings take place between the applicant, the applicant's representative, and planning staff. Please submit this form and pre-application conference fee to the Planning Department.

For Office Use Only

Fees Paid

Check # \_\_\_\_\_  Credit Card  Cash \_\_\_\_\_

Fees are non-refundable.

Requirement for Submittal: Ensure all requirements are included. *Incomplete applications will not be put on hold.* Incomplete and partial applications will be returned to applicant.

SECTION I: PERSONAL AND PROPERTY RELATED DATA

Owner Info

Owner Name: \_\_\_\_\_

Address: \_\_\_\_\_ Zip code: \_\_\_\_\_

Project Location

Name of Applicant (if different than owner): \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Project Address (if different than owner address): \_\_\_\_\_ Zip code: \_\_\_\_\_

Email: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Primary Contact (if not applicant): \_\_\_\_\_

Email: \_\_\_\_\_ Phone: ( ) \_\_\_\_\_

Designated Primary Contact

Owner  Agent/Representative

Project Info

Total Acreage: \_\_\_\_\_ RP#: \_\_\_\_\_

Use or Application Type Request:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



I, the undersigned, have reviewed the attached information and found it to be correct. I also understand that the items listed below are required for my application to be considered complete and for it be reviewed.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I, the undersigned, am the owner of the referenced property and do hereby give my permission to be my agent and represent me in the matters of this application. I have read the attached information regarding the application and property to find it to be correct.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

