



**APPLICATION FOR TAX EXEMPTION REAL PROPERTY**

Date of Application: \_\_\_\_\_ **DEADLINE April 15, 2024**

Name of Applicant Organization: \_\_\_\_\_

Address of Property: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Parcel Number: \_\_\_\_\_

Date Property Was Acquired By Owner/Organization: \_\_\_\_\_

If Applicant Is **NOT The Legal Owner**, Explain Relationship/Affiliation To Owner:  
\_\_\_\_\_  
\_\_\_\_\_

Provide Specific Details & Examples of Principal Activities/Uses by Applicant Organization On Property Being Claimed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

From The List Below, Check One Idaho Statute Which Qualifies Applicant for Exemption:

63-602B  63-602C  63-602D  63-602E  63-602GG  Other \_\_\_\_\_

1. **Briefly Explain Your Exemption in a Cover Letter**
2. **Complete the BOE IC63 Questionnaire**
3. **Attach The Following Required Documentation If Appropriate:**
  - Articles of Incorporation / By-Laws / Constitution / IRS Ruling of 501 Status

**For Your Request To Be Reviewed All Of The Above Information Must Be Completed.**

Applicant Name (*please print*): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date: \_\_\_\_\_

Date: \_\_\_\_\_ Board of Equalization Action: ACCEPT \_\_\_\_\_ DENY \_\_\_\_\_  
Chairman Initials Chairman Initials

RETURN FORM & DOCUMENTS TO: Teton County Commissioners  
150 Courthouse Drive, Room #109, Driggs, ID  
Phone 208-776-8254 or E-Mail dreyes@tetoncountyidaho.gov



## Board of Equalization - IC§63-602 Questionnaire

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**Complete the questions below. If a question is not applicable to your organization, please write "N/A" in the space provided. When complete, you may submit it along with any supplemental documentation you wish the Board of Equalization to take into consideration of your property tax exemption request.**

1. Is any portion of the property for which you seek an exemption leased to or used by another person or entity other than the property owner?  YES  NO
  
2. Will the property be used for business or commercial use?  YES  NO
  
3. If any portion of the property is leased to or used by another person, organization or business, for either non-profit or commercial purpose(s), please provide the following:
  - a. What business or commercial purpose(s) occurs on the property?
  
  - b. The total square footage of the property (structure) and total acreage.
  
  - c. The total square footage of the property used for business or commercial purposes.
  
  - d. The amount of revenue derived on an annual basis from such business or commercial use.
  
  - e. The total number of days over the past year that the property was used for business or commercial purposes.
  
  - f. If multiple people or organizations used a portion of the property for business or commercial purposes, please provide a schedule separately detailing the information requested in items a through e above for each such person or organization.

4. Is your organization supported by donations?  YES  NO
5. What is the total amount of donations received on an annual basis?
6. What is the percent of the donations as compared to total revenue?
7. Please list all sources of revenue for your organization?
8. Does the income your organization receives produce a profit?  YES  NO
9. What are your organizations revenues as compared to expenses?
10. Are the recipients of your organizations revenue required to pay?  YES  NO
11. What is the fee charged? Is it the same fee for all recipients?
12. What if the recipient cannot pay for the services? Are services still provided?
13. If your organization did not provide your service, would the recipients require government assistance?  
 YES  NO
14. Does your organization receive money from federal, state or local government sources?  
 YES  NO  
If so, how much as compared to total revenue? (Include any grant monies)
15. Is the property used exclusively for non-profit educational purposes?  YES  NO
16. If you provide educational services, please describe these services in detail.
17. How does the community at large benefit from your organization's services?