



PW Resolving Conflicts of Interest Associated with County Engineer Reviews

Objective. The purpose of this policy is to establish guidelines for resolving conflict or perceived conflict of interests with an applicant associated with reviews conducted by the County Engineer.

Background. Teton County is a small rural county where interactions between the County Engineer and citizens are common. The County Engineer will often be required to review items submitted by a citizen he/she has interacted with. This policy establishes the protocol for the county engineer or a citizen if a conflict or perceived conflict of interest arises with a county engineer review.

Secondary Reviewer. Teton County has under contract a Professional Engineer to perform reviews when the county engineer is unable to perform the review.

Conflict of Interest Identified by the County Engineer. The County Engineer may identify a conflict of interest in a review and may remove him/herself from the review. The County Engineer will notify the applicant of the conflict and forward the review materials to the Secondary Reviewer. The Secondary Reviewer will act as the County Engineer for the review. Costs associated with the Secondary Reviewer will be borne by Teton County.

Conflict of Interest Identified by the Applicant. The Applicant may identify a conflict of interest in a review and may request the County Engineer be removed from the review. The applicant will notify the County Engineer of the conflict and the County Engineer will forward the review materials to the Secondary Reviewer. The Secondary Reviewer will act as the County Engineer for the review. Costs associated with the Secondary Reviewer will be borne by Applicant.

Summary of the Policy. This Policy has been developed to provide general guidelines for County personnel and citizens of the county. This Policy intends to cover the majority of situations normally encountered in the County Engineer review. If certain situations arise that are not part of the above Policy, the Teton County Engineer and/or Board of County Commissioners will deal with them on a case-by-case basis.