



WK: 208-354-2593 ext 202  
CELL: 208-313-5106

**Teton County Building Official**  
**MEMO**

150 Courthouse Drive  
Driggs, ID 83422

May 22, 2014

TO: Board of County Commissioners  
FROM: Tom Davis  
SUBJECT: Law Enforcement Center Update

PROGRESS REPORT

- 1) LANDSCAPING: Nick informed me that the contractor was having difficulty finding the rock that is being used for ground cover instead of bark. He is out this week and I'll find out what's going on next week. They were planning on finishing the contract in one day and only wanted to come back once.
- 2) FENCING: The fencing contractor has been told to install the chain link **after** the landscaping is finished.

ITEMS FOR DISCUSSION

Mounting the Artwork: At the last board meeting you asked me to explore options for siting and installing the eagle that Mr. Burr is making. After consulting on site with Ashley (City of Driggs Planning Administrator), we feel that it should be placed in the landscaping to the N of the flagpole and bike rack.

I have seven options for the column, or pillar, that the artwork can be mounted on. I don't have complete installation costs at this time. I would like to discuss the options and hopefully find out which direction to pursue.

OPTION #1-(See Mr. Burr's rendition on Page 2) Option 1 is a concrete pillar. This would have to be a pre-cast, custom pillar. We would be looking at shipping from Idaho Falls.

OPTION #2-(See Mr. Burr's rendition on Page 2) Option 2 is a lattice mini-tower. It could be bolted to a concrete pad at ground level. The artwork could be at any height.

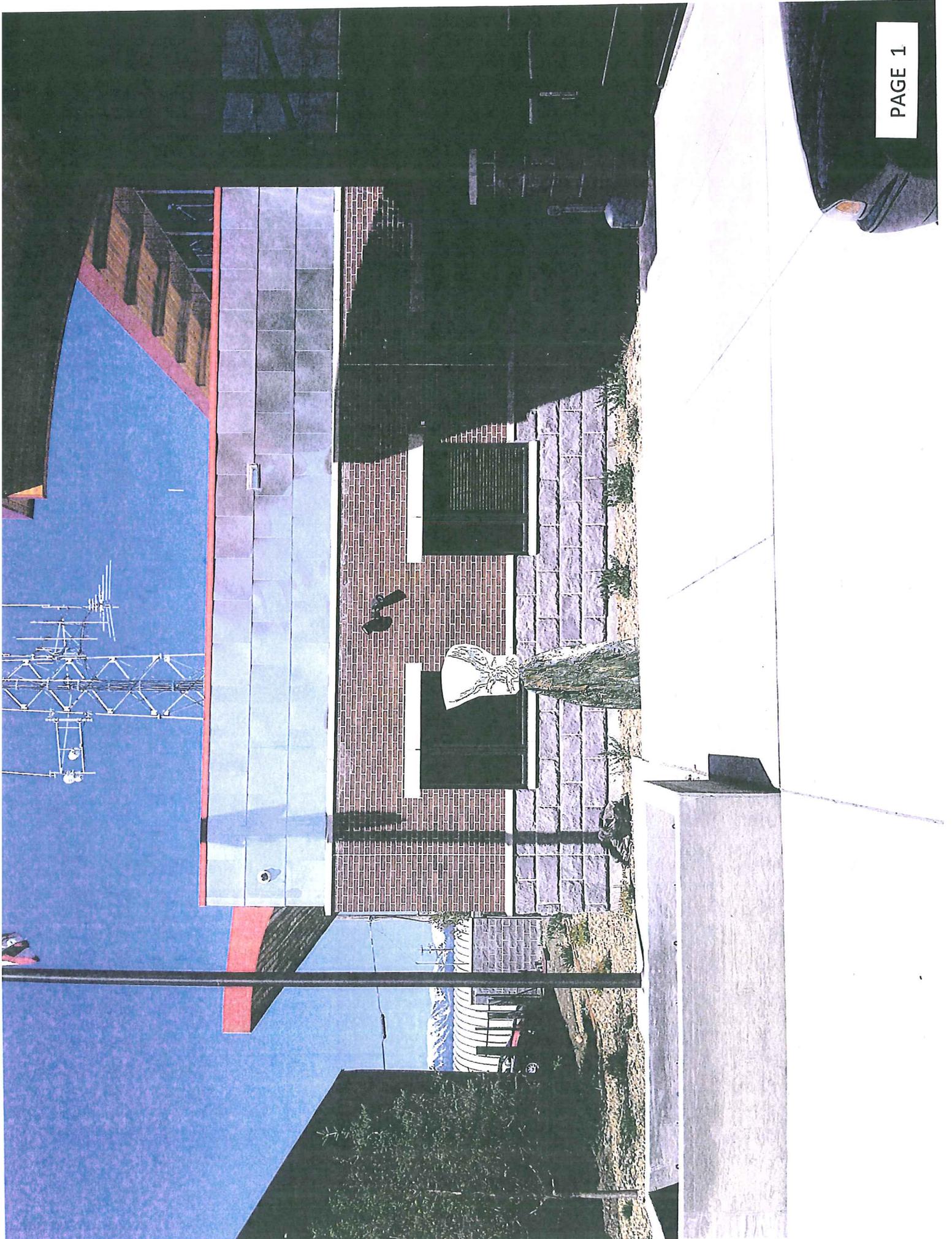
OPTION #3-(See Page 3) Option 3 is a sandstone pillar. It could be embedded 2 feet deep in concrete. The eagle's base would be 4' 6" above ground level.

OPTION #4-(See Page 4) Option 4 is a boulder that looks like the Tetons. It could be embedded 2 feet deep in concrete. The eagle's base would be 4' 6" above ground level. MD Nursery can transport and place it on site. They are working on a price to do so. The artist prefers this option over all of the others.

OPTION #5-(See Page 5) Option 5 is a basalt pillar that could be embedded in concrete. The eagle's base would be approximately 6' above ground level.(I don't know how deep it is embedded in the photograph).

OPTION #6- (See Page 6) Option 6 is a milled granite pillar. MD has not gotten back to me with a price yet. The eagle's base would be 4' 9" above ground level.

OPTION #7-Option 7 is a steel post embedded in concrete with a bronze ball welded to the top. The eagle would be welded to the bronze ball. The artwork could be at any height.

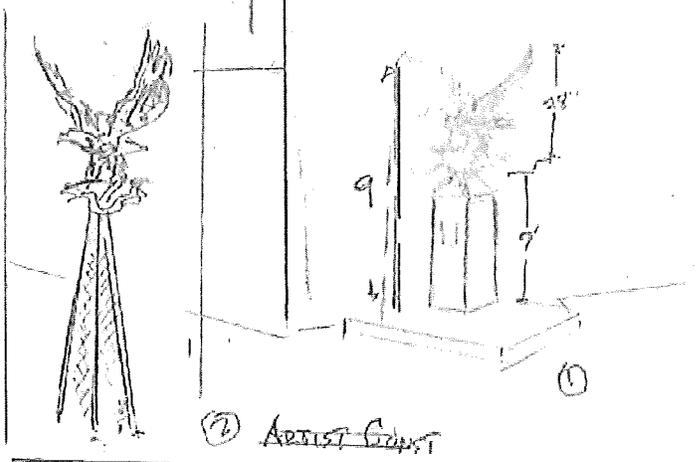


6" BALL

3 of 9

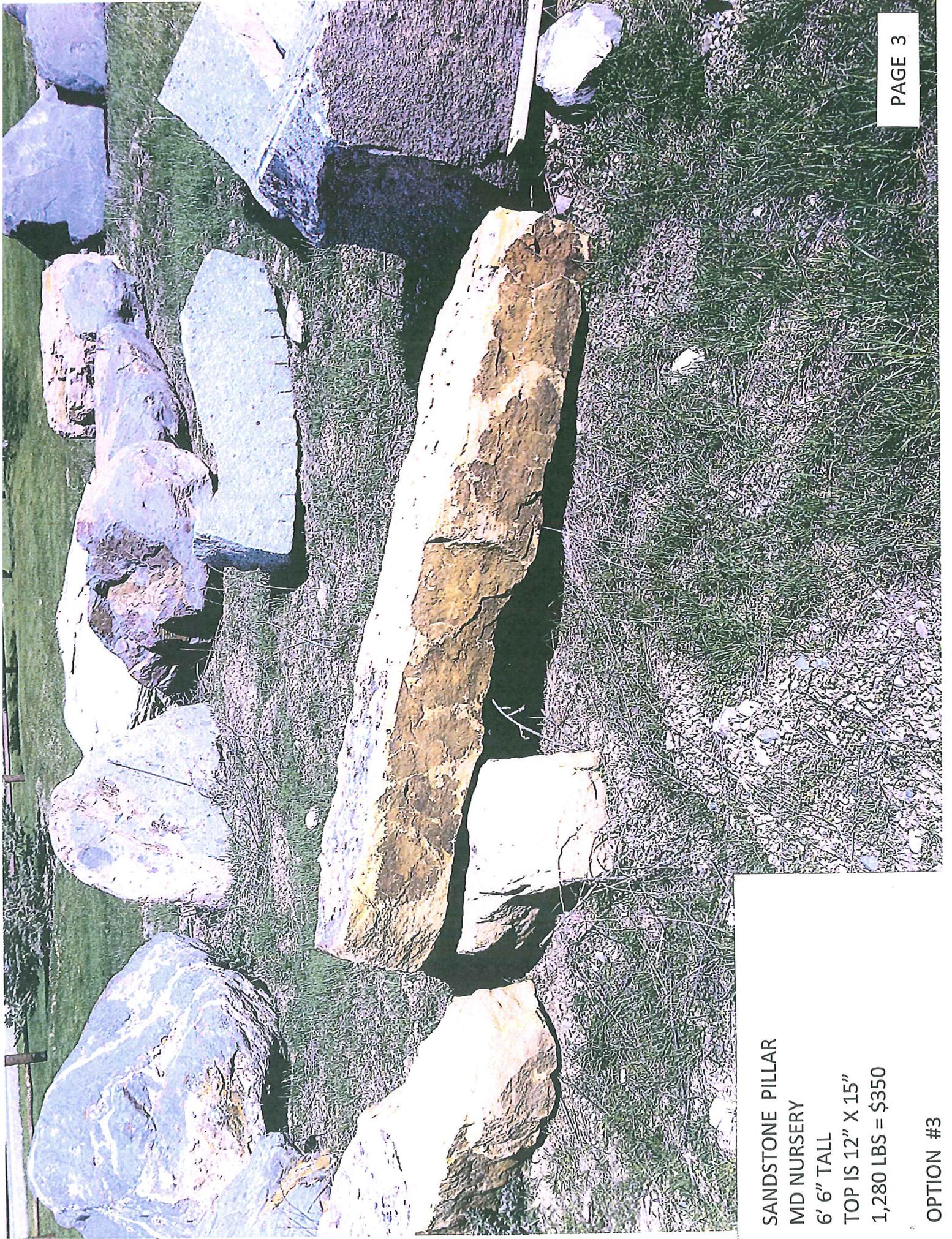


27"



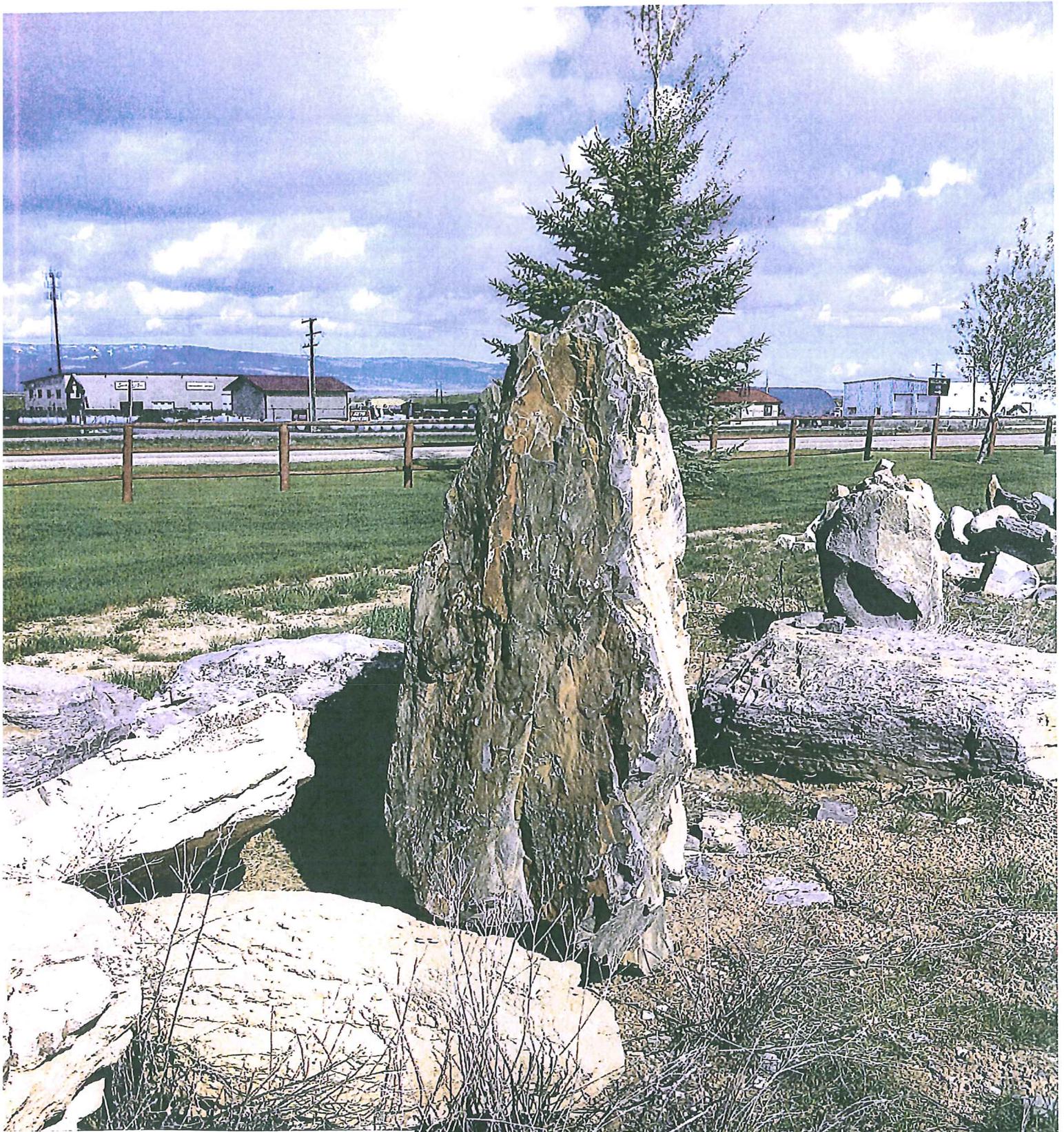
② ARTIST SIGNATURE

BRONZE  
 SCULPTURE LAW OFFICE  
 DRIGGS, IDAHO 5/6/14  
 Hale/Obrey/14



SANDSTONE PILLAR  
MD NURSERY  
6' 6" TALL  
TOP IS 12" X 15"  
1,280 LBS = \$350

OPTION #3



SILTSTONE/SANDSTONE BOULDER

MD NURSERY

6' 6" TALL

MIDDLE IS 2' 8" X 2' 8"

BOTTOM IS 3' X 3'

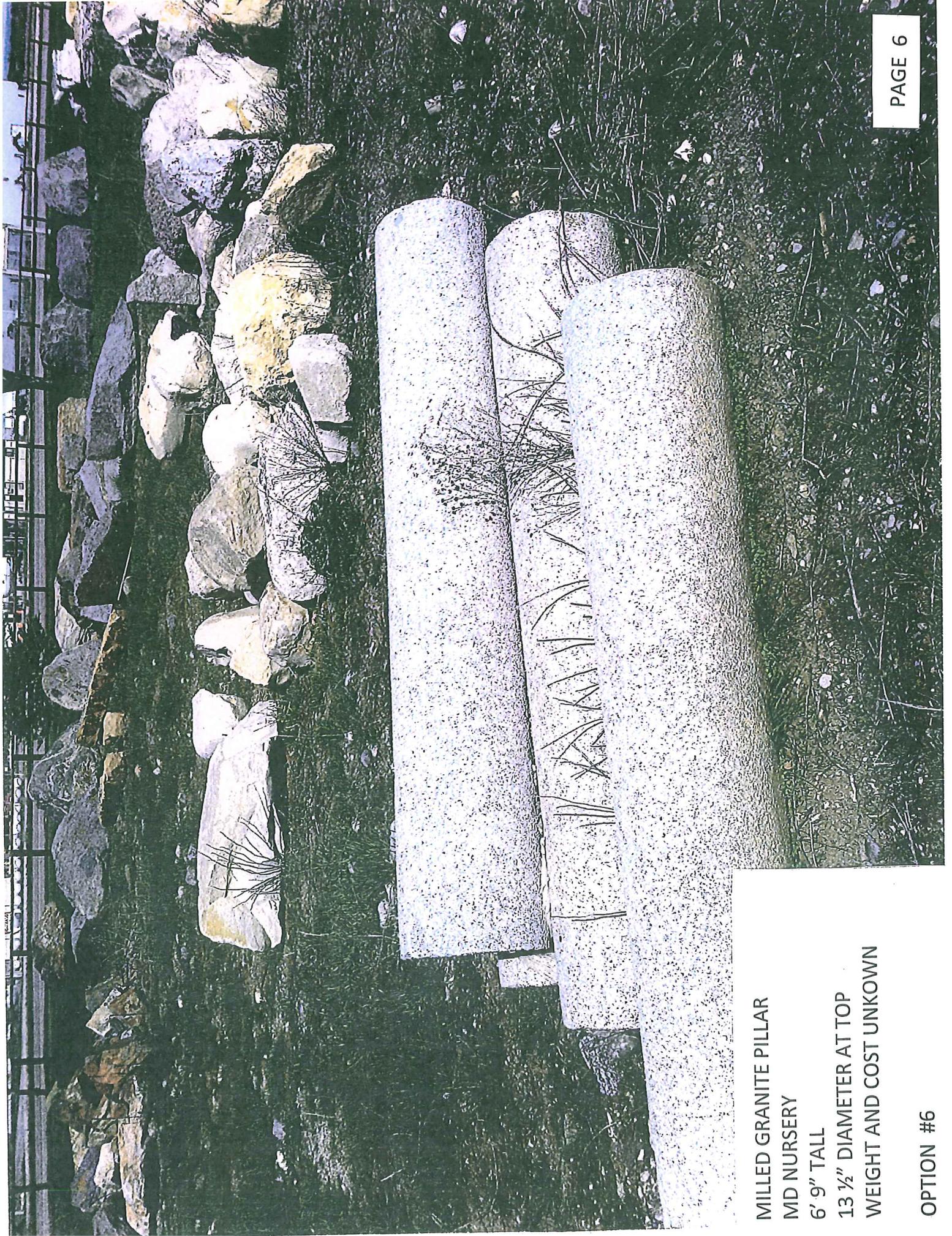
5,700 LBS = \$855

OPTION #1



BASALT PILLAR  
POWERS EXCAVATION  
6' 6" ABOVE GROUND  
WEIGHT UNKNOWN  
COST: \$1,500

OPTION #5



MILLED GRANITE PILLAR  
MD NURSERY  
6' 9" TALL  
13 1/2" DIAMETER AT TOP  
WEIGHT AND COST UNKNOWN

OPTION #6



## TETON COUNTY JUVENILE PROBATION

89 N MAIN Ste 4 • DRIGGS ID 83422 • P208-354-3862 • F208-354-2994

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BRITTANY CAMPBELL  
Chief Juvenile Probation Officer

May 21<sup>st</sup> 2014

To: The Board of County Commissioners and Judge Jason Walker  
From: Brittany Campbell Juvenile Probation  
Subject: New JPO hiring timeline

Hiring timeline for the new Chief Juvenile Probation Officer.

- Review of Applications Wednesday 21<sup>st</sup>- To Wednesday 28<sup>th</sup> at 9:00am.
- Make a list of candidates to interview
- Call and Schedule interview with candidates for June 4<sup>th</sup> and 5<sup>th</sup> from 1:00-5:00. Each interview will take about an hour, 45 minutes with the candidates and 15 minutes for the review board to debrief.
- Make a decision on a candidate by June 12<sup>th</sup> and inform the new employee. Start the background check and new employee paperwork.
- Have the new JPO start training July.

The review board for candidate interviews will consist of Brittany Campbell, Chris Lundberg, Kathy Spitzer, Kelly Park, Shane Boyle (IDJC), Frank Mello (School rep) Mary Lou, and Judge Walker who will be facilitating the interviews.



## TETON COUNTY JUVENILE PROBATION

89 N MAIN Ste 4 • DRIGGS ID 83422 • P208-354-3862 • F208-354-2994

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BRITTANY CAMPBELL  
Chief Juvenile Probation Officer

May 22<sup>nd</sup> 2013

To: The Board of County Commissioners and Judge Jason Walker  
From: Brittany Campbell Juvenile Probation  
Subject: Grants and Funding

1- There are a couple of things that I would like to address with the BOCC. We are currently receiving a grant called the JABG grant that covers some restorative justice services through probation. We receive about \$3,500.00 from the grant and have been putting that towards victim awareness packets and parent/child mediation. This grant will be ending in 2015 so there is only one year left and the funding has been cut in half for the last year. I am currently working on a new grant that would replace the JABG grant and give us more funding for a bigger restorative justice program. This new grant will also be ongoing.

Because I am applying for a new grant to cover some of the same program as the JABG grant is funding we would need to either not accept JABG funding for the last year (2015) or waive our funding to a surrounding county. We cannot have two grants covering the same programs.

I have talked with Fremont County Juvenile Probation and they would be willing to use our JABG funds (\$2,500) for the last year of the grant. Their funds were also cut and they use their funds to support a restorative community service tech. By waiving our funds to Fremont County they can continue to fund their restorative community service tech for another year.

I have attached the Intent to Use Allocations for the JABG funds.

2- Another item is the new grant that I would like to apply for. This grant is called the Restorative Justice Millennium grant and would allow juvenile probation to partner with the schools and community offering more restorative practice that would help divert low risk offenders from the court system. There would also be funding to continue the restorative services currently being used in the probation department and add more services when needed. If the BOCC supports the new grant I am asking for a letter of support to include with my grant. The grant is Due may 29<sup>th</sup> 2014.

IDAHO JABG

INTENT TO USE ALLOCATION

FY2013 Juvenile Accountability Block Grant Program

\*\*\* This form must be returned by June 1, 2014 \*\*\*

If this form is not returned by this deadline your allocation will automatically revert back to the State of Idaho to be made available to units of local government within your District.

The County/City/Tribe of Teton County has been allocated 2,500.00 under the FY13 Federal Juvenile Accountability Block Grant Program. The required Cash Match for your allocation is: 288.00 (divide your allocation by 9 for match amount).

(If you plan to use funds for construction/repair of permanent detention or correctional facilities, the match requirement is 50%)

Waivers:

If you are accepting funds waived by another County/City/Tribe, please enter the total amount you intend you use here (attach waiver form):

Total Allocation (including waived funds) \$ \_\_\_\_\_;

Total Matching Funds \$ \_\_\_\_\_.

Please read the JABG Program Requirements below. In Section 7, you must choose how you intend to use your FY13 allocation. If you choose to accept your allocation for use in one or more of the 17 Purpose Areas, you must also initial each box in Sections 1-6 indicating you understand and accept the program requirements.

REQUIREMENTS

1. Local Advisory Board

Initials

Empty box for initials

I understand that acceptance of this allocation requires the formation of a Local Advisory Board with the required representation. You are encouraged to use existing groups that focus on youth and have or could be enhanced to have the required representation, such as Safe and Drug Free Schools, justice committees, asset development committees, etc. The appropriate form for listing Board members is included in the Information Packet.

## **2. Coordinated Enforcement Plan for Reducing Juvenile Crime**

Initials

I understand that acceptance of this allocation requires submitting a Coordinated Enforcement Plan for Reducing Juvenile Crime to be developed and approved by the Advisory Board members. The Plan will be based on an analysis of juvenile justice system needs. The analysis will be used to determine the most effective uses of funds within the sixteen JABG program purpose areas.

## **3. Certification of Cash Match**

Initials

I understand that during the project period, a cash match of ten percent (10%) of the total program cost (Federal allocation plus cash match) is required. If any funds are used for construction of permanent **detention** or correctional facilities, we will provide a 50% cash match of the total program cost. The cash match must be in addition to funds that would otherwise be made available for the program or project. Therefore, the match must be new money, such as additional block grant or tobacco tax funds, including a budgetary line item by JABG year. Specific instructions for calculating the cash match are provided in the Information Packet.

## **4. Reporting and Performance Measures**

Initials

I understand that acceptance of this allocation requires Quarterly Financial and Progress reports to be completed and forwarded to IDJC. Quarterly Financial and Progress reports will be required for the entire project period. At the end of the project period, a Final Report will also be submitted indicating the number of individuals served by the project. Specific performance measures must be tracked for activities funded with the JABG program and are described in the Information Packet.

## **5. On-Site Visit**

Initials

I understand that an on-site visit(s) may be conducted to review programs funded with JABG. IDJC or OJJDP staff may conduct additional visits to review programs.

## **6. Disbursement of Funds**

Initials

I understand that funds will be disbursed as reimbursement for expenditures incurred. Reimbursement request forms and instructions are included in the JABG Manual.

## INTENT TO USE FY13 JABG FUNDS

7. Initial ONE box below to indicate your **Intent to Use or Waive** your allocation

Initials

We intend to **USE** our FY13 JABG allocation and any additional funds waived to our County/City. By checking this box, we agree to the requirements outlined in Sections 1-6.

We intend to **WAIVE** our FY13 JABG allocation to a contiguous county within our area. **We have included the Waiver form with the appropriate signatures.**

We do **NOT** intend to **USE** or **WAIVE** our FY13 JABG allocation and **are allowing the funds to revert back to the State of Idaho to be reallocated.**

We intend to **WAIVE** our FY13 JABG allocation to the Juvenile Training Council to support the **P.O.S.T.** Juvenile Detention and Probation Officer Academies. **We have included the Waiver form with the appropriate signatures.**

If you accept your allocation, you **must** identify a Project Director who will be the primary contact for all correspondence.

**Project Director:** \_\_\_\_\_

Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

FAX Number: \_\_\_\_\_

Email address: \_\_\_\_\_

**Financial Officer:** \_\_\_\_\_

Phone Number: \_\_\_\_\_

FAX Number: \_\_\_\_\_

Email address: \_\_\_\_\_

Anticipated Project Start Date: \_\_\_\_\_

**I hereby certify that the information provided on this form is correct.**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

(Mayor/County Commissioner/Tribal Representative)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Return this form to:**

Idaho Department of Juvenile Corrections

Attn: Grants Section

PO Box 83720

Boise ID 83720-0285

## FY2013 JABG Allocations to Counties and Tribes in Idaho

JURISDICTION	ALLOCATION	MATCH
ADA COUNTY	\$14,908	\$1,656
KOOTENAI COUNTY	\$11,596	\$1,288
ALL OTHER COUNTIES / TRIBES	\$2,500	\$228

The Idaho Juvenile Justice Commission voted to use JABG funds available for statewide programming to establish a base amount for all units of local government with jurisdiction over juvenile offenders. For FY2013, the minimum allocation available for units of Counties and Native American Tribes in Idaho is \$2,500.

**Counties and Native American Tribes receiving a \$2,500 allocation must expend their JABG funds to support programs in:**

**Purpose Area 14 Restorative Justice:** Establishing and maintaining restorative justice programs.

**This also applies if funds are waived to another jurisdiction**

### **DUNS Number**

To comply with new regulations in 2 CFR Part 25, all applicants must acquire a DUNS number (Data Universal Numbering System). DUNS numbers are assigned by Dun and Bradstreet, Inc. and may be obtained by calling (866) 705-5711, or on the internet at: <http://fedgov.dnb.com/webform>.

The requirement for a DUNS number relates to the Federal Funding Accountability and Transparency Act (FFATA or Transparency Act - P.L.109-282, as amended by section 6202(a) of P.L. 110-252). FFATA requires the Office of Management and Budget (OMB) to maintain a single, searchable website that contains information on all Federal spending awards. That site is [www.USAspending.gov](http://www.USAspending.gov).

### **Civil Rights Certification**

To comply with applicable civil rights laws, sub grantees will be required to complete a civil rights certification form as a condition of award. The certification will cover topics including equal employment, nondiscrimination notice, complaint resolution, limited English proficiency, religious activities, etc.

IDAHO JABG

**REQUEST FOR WAIVER  
To Neighboring Jurisdiction**

**FY13 Juvenile Accountability Block Grant Program**

\_\_\_\_\_ Teton \_\_\_\_\_ County / Tribe

Our unit of local government waives our allocation of funding, to be determined later, of FY13 JABG funds to Fremont County/Tribe for use in one or more of the 17 JABG Program Areas. We certify that our City/County/Tribe will benefit from the City/County/Tribe receiving the waived funds.

Signed:

\_\_\_\_\_  
Mayor / Commissioner / Tribal Chair

\_\_\_\_\_  
Date

\_\_\_\_\_  
Accepting Mayor / Commissioner / Tribal Chair

\_\_\_\_\_  
Date

.....

Return this form to:  
Idaho Department of Juvenile Corrections  
ATTN: Grants Section  
PO Box 83720  
Boise ID 83720-0285

Acknowledged

\_\_\_\_\_  
Idaho Department of Juvenile Corrections

\_\_\_\_\_  
Date



208-354-8780  
FAX: 208-354-8410

Teton County Clerk

150 Courthouse Drive  
Driggs, Idaho 83422

May 22, 2014

TO: County Commissioners  
FROM: Mary Lou *ML*  
SUBJECT: Clerk's FY 2015 Budget Memo #3

- 1. Salaries & Raises.** The attached memo was sent to the EODH after your April 14 decision that we would follow the same process as previous years for FY 2015 raises. However, you have subsequently discussed the possibility of allocating raises via a different process. Please make a final decision so that the EODH can be notified about any changes to the process and schedule.  
  
May I insert a 3% placeholder for raises into the first draft budget? *(It would be very helpful to have more than 2% available to help get more county employees closer to the market rate.)*  
  
Chairman Park has mentioned the possibility of raises for Elected Officials. Please let me know if you want the first draft budget to include any changes to those salaries.
- 2. Solid Waste Fees.** Forsgren's May 27 presentation will include cost estimates for repair of the landfill cap. Once the costs are known, you must decide how the money will be raised, perhaps by raising either the annual solid waste user fees and/or tipping fees. Any changes to the annual fees must be approved by September/October in order to be added to the 2014 tax notices.
- 3. Public Defender Contract.** A copy of the county's current contract with Moulton Law Office is attached. However, state laws were changed this year and fixed fee contracts are no longer allowed (see attached). May I schedule a time for you to meet with Moulton Law Office to discuss revisions to that contract?
- 4. Tri County & 5C Juvenile Detention.** Is Chairman Park aware of any possible significant increases in the county's payments for FY 2015?
- 5. Teton Valley Business Development Center.** Will the county be seeking another Department of Commerce grant in partnership with TVBDC next year? If so, I will include the grant amount in the first draft budget.
- 6. Upper Valley Connector.** The City of Rexburg did not receive their hoped-for transportation grant. Therefore, your 1-27-14 pledge of \$2,500 match will not be included in the draft budget.
- 7. Health Insurance Costs.** Unless you request differently, the amount shown for health insurance in the first draft budget will be equal to the current premiums, plus 7%.
- 8. Budget Work Sessions.** Please be sure to reserve all day Wednesday and Thursday, June 18 & 19 for these work sessions. The budget will also be discussed the afternoon of your June 9 meeting. FY 2015 budget notebooks will be available with your June 9 BoCC meeting notebooks. I'll also make at least one copy for the public to peruse during your budget work sessions.